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## Registration Directory Summer, 2009 through Spring, 2010

College of Fine Arts  
Illinois State University  
Community School for the Arts

Illinois State University  
Box 5660—Music  
Normal IL 61790-5660  
Phone: 309/438-3566  
jatulle@ilstu.edu

**Illinois State University  
College of Fine Arts  
School of Music  
Community School for the Arts  
Box 5660—Music  
Normal IL 61790-5660**

**Phone: 309/438-3566  
Fax: 309/438-5833  
E-mail: music@ilstu.edu  
Office: Centennial East 213**

2009-2010

### Private Music Lessons

Lessons offered to pupils who have completed kindergarten through adults for weekly private ½-hour or 1-hour lessons.

#### Lesson Requirements

Students are required to provide their own instruments for lessons and practice (pianos and some percussion instruments are provided for lessons). Vocalists may be required to pay an accompanist fee. Students may be required to purchase music assigned by their instructor.

#### Lesson Policies

Lessons are held in Old Union 212 (Percussion held in Cook Hall basement). In the event of absence, notify the instructor directly. One make-up lesson is granted each session for excused absences provided at least 24 hours (or as much notice as possible) is given. Sporting practices and events, and family vacations, are not considered excused absences. Be certain to make appropriate arrangements if you plan to be absent due to school break. A lesson missed because bad weather prevents student travel may be made-up if time permits. If the University closes due to inclement weather, lessons will not be held or made-up. Please listen to WGLT radio (89.1 FM) for updates.

#### Public Performance

Optional formal public performances will occur in Kemp Recital Hall, Centennial East at 6:00 p.m. at the conclusion of the fall and spring sessions.

#### Instructors

Instructors are chosen by School of Music faculty. Community members, advanced undergraduate and graduate students serve as instructors.

### Registration, Payment & Refunds

- \$25.00 is due upon registration
- Registration will end two weeks after first day of the session
- A non-refundable, registration fee of \$25.00 is required for each student each session. This fee is applicable to tuition
- A \$25 service fee, for each session registration, will be assessed for students withdrawing before classes begin
- **No refund** given after classes begin
- Full refund if class is cancelled
- Illinois State University's liability is limited to the registration fee of the program
- Full-tuition is due by the first lesson in the summer
- 1<sup>st</sup> third of tuition is due by the first lesson of fall & spring
- 2<sup>nd</sup> third of tuition is due by the sixth week of fall & spring
- Final-third of tuition is due by the twelfth week of fall & spring

#### Aletta Fund Scholarships

The Aletta Fund provides scholarships to students in grades 5–12 in Olympia School District. Student applicants must:

- Write a paragraph demonstrating special interest in music
- Have a parent/guardian statement showing a commitment to provide transportation and support for weekly lessons
- Get signature of support from the band/music director
- Pay non-refundable registration fee
- All applications and supporting materials due at least one week prior to fall or spring session

Enjoy quality music education!

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**CSA GOALS**

- Comprehensive musical training
- Preparation for college-level auditions in music
- Opportunities to enhance musical performance skills

**Calendar**

May 17 Summer Session I begins  
 Summer session I tuition due  
 June 28 Summer Session I ends  
 Summer Session II begins  
 Summer session II tuition due  
 July 4 No lessons  
 Aug. 9 Summer Session II ends  
 Aug. 23 Fall Session begins  
 Fall 1<sup>st</sup> third of tuition due  
 Sept. 7 No lessons  
 Sept. 27 Fall 2<sup>nd</sup> third of tuition due  
 Nov. 1 Fall Last-third of tuition is due  
 Dec. 4 Fall performance, 6:00 p.m.  
 Kemp Recital Hall  
 Centennial East Building  
 Jan. 19 Spring Session begins  
 Spring 1<sup>st</sup> third of tuition due.  
 Mar. 1 Spring 2<sup>nd</sup> third of tuition due  
 Apr. 5 Spring last third of tuition due  
 April 30 Spring performance, 6:00 p.m.  
 Kemp Recital Hall  
 Centennial East Building

**Disability Concerns**

If you need a special accommodation, please call 309/438-3566.

**PARKING**

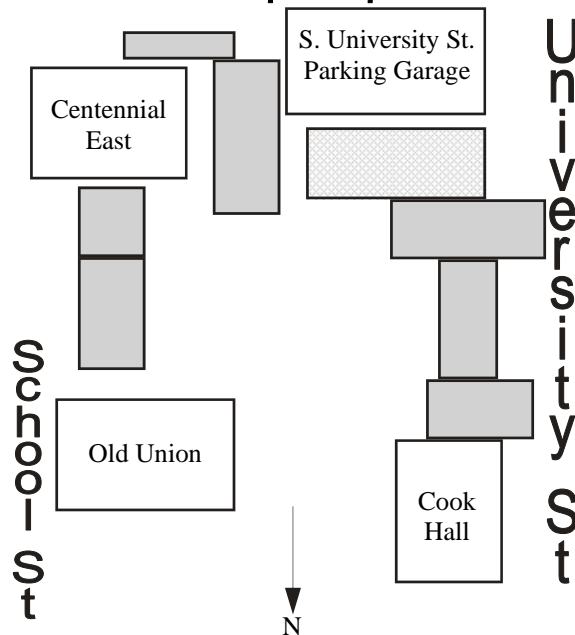
Parking is permitted in the South University St. parking garage at a fee of \$.80/hour. Red and green surface lots have open parking starting at 7:00 p.m., Friday until Sunday night except during special events.

**FEES**

Fall & Spring:  
 Fifteen ½-hour lessons, \$225  
 Fifteen 1-hour lessons, \$330

Summer:  
 Six ½-hour lessons, \$90  
 Six 1-hour lessons, \$132

**Campus Map**



**Be sure to walk students to their lesson room prior to leaving campus.**

**Enrollment Form**

Pay \$25.00 deposit now towards your tuition to reserve your spot for any session.

Student #1 Full Name & Age			
Lesson Length: 1/2-hour <input type="checkbox"/> 1-hour <input type="checkbox"/>		Session: Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer I <input type="checkbox"/> Summer II <input type="checkbox"/>	
Instrument & Teacher Preference			
Student #2 Full Name & Age			
Lesson Length: 1/2-hour <input type="checkbox"/> 1-hour <input type="checkbox"/>		Session: Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer I <input type="checkbox"/> Summer II <input type="checkbox"/>	
Instrument & Teacher Preference			
Local Address			
Local City, State & Zip			
School Name			
Parent/Guardian <i>(if student is a minor)</i>			
Home phone #		Work phone #	
Cell phone #		E-mail address	

**Medical Release/Parental Waiver for minors**

As parent or guardian of the minor child(ren) named above, 1) I understand that in case of serious injury, I hereby give my permission for emergency medical treatment, as recommended by a physician; I understand that no surgical procedure will be performed without my permission and consent; I understand that any medical expenses are my financial responsibility; and 2) I hereby release, acquit and forever discharge Illinois State University, its Board of Trustees, officers, employees, agents and representatives from any and all claims, causes of action, damages, or judgments, whether in contract or in tort, for any injuries including personal that may be incurred arising out of, or in any way connected to the Community School for the Arts participation. {Signature and date required for participation}

\_\_\_\_\_  
 Student Signature or Parent/Guardian Signature (if student is a minor)

\_\_\_\_\_  
 Date

Make checks payable to ISU CSA.  
 Mail to:

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Detach and return this section of the form